Minutes of the Meeting of the St Ervan Parish Council held on Tuesday 8th May 2018 at 7.05pm.

**Present.** Cllrs, R Biddick (Chair) R Clemens, J Eustice, J Skinner, M Biddick, Mrs K Wood & Mrs S Barea

**Apologies.** None

**In Attendance**  Mr B Jordan, Parish Clerk & Cornwall Councillor Stephen Rushworth

**PUBLIC PARTICIPATION (15 minutes)**

CC Stephen Rushworth gave an update regarding footpaths 9 and 10, the officer dealing with this issue is off due to sickness so nothing will happen until he returns and there is a full public meeting.

**23/2018 ELECTION OF CHAIRMAN FOR 2018/19**

 Cllr J Eustice proposed Cllr R Biddick, seconded by Cllr R Clemens and agreed

**24/2018 ELECTION OF VICE CHAIRMAN FOR 2018/19**

Cllr J Eustice proposed Cllr R Clemens, seconded by Cllr R Biddick and agreed

**25/2018 APOLOGIES AND ANNOUNCMENTS**

No apologies or announcements

**26/2018 DECLARATIONS OF INTEREST**

To RECEIVE any Declarations and to disclose any Registerable Interests and Non-Registerable Interests

No Interests to declare

**27/2018 POLICE REPORT**

No Police report

**28/2018 ST ERVAN PARISH COUNCIL MEETING 6TH MARCH 2018**

Cllr K Wood proposed that the Council adopt the minutes of the meeting held on Tuesday 6TH March 2018 at 7.05pm, having previously been circulated, be signed, this was seconded by Cllr J Skinner and agreed

**29/2018 MATTERS ARISING**

1. Report footpath 9 & 10. See above report from S Rushworth CC
2. Potholes. Some of the potholes have been filled but more have appeared and there are several near Music Water clerk to report to highways.

**30/2018 CORRESPONDENCE**

1. Open Spaces Spring Newsletter. *Received*
2. Next meeting of the Denzil Downs wind farm is on 16th July at 2pm at the St Eval Community Centre. *Noted*

*Clerk to contact Trenouth Solar farm to find out when the next meeting is scheduled for and what grants are available*

**31/2018 CORRESPONDENCE FOR ACTION**

 None

**32/2018 PLANNING APPLICATIONS**

None

1. To appoint a planning committee. Cllr R Biddick proposed that the council would become the planning committee. This was seconded by Cllr J Eustice and agreed

**33/2018 POLICY ITEMS.**

* 1. To resolve to approve the annual governance statement 2017/18

Cllr K Wood Proposed that the council accept the statement, seconded by Cllr J Skinner and agreed

* 1. To resolve to approve the Accounting Statements 2017/18

Cllr M Biddick proposed that the council approve the accountability return, seconded by Cllr R Clemens and agreed

* 1. To appoint the Clerk as the Data Control Officer (GDPR)

Cllr J Eustice proposed that the Clerk be the responsible person for GDPR, this was seconded by Cllr K Wood and agreed

* 1. To debate and approve the Clerks expenditure of £30 for GDPR files

It was proposed, seconded and agreed that the expenditure be approved

**34/2018 HIGHWAYS**

Potholes and road edges near Music Water and the B3295 where it looks like large vehicles have damaged the road and could cause problems in the future

**35/2018 SIGNING OF CHEQUES AND BANK TRANSFER**

 Cheque No VAT Total

Clerk Remuneration (Less tax) £266.72

Clerk’s Expenses £46.05

GDPR Files £30.00

 000360 £342.77

Inland Revenue 000361 £66.60

Came & Company Insurance 000362 £341.20

 Total £750.57

**Income**

 Interest .24p

 CTS Grant £51.45

 Precept £1750.00

**Balances at 1st April 2018**

Treasurers Account £1950.38

Business Instant Access account £3,608.28

 Balance £5558.66

**DATE OF NEXT MEETING**

Tuesday 3rd July 2018 @19.30